

Bing Maps key download, MapCite Excel Add-in for non-enterprise users

- Got to <https://www.bingmapsportal.com/>
- If you don't have a Windows LiveID, then you need to follow the steps to 'Create' one.
- If you have a Windows LiveID, use that to sign in
- From the Bing Maps Account Center, click 'Create or view keys' in the 'My Account' section in the left sidebar.
- Fill in the 'Create Key' form
 - For application section, write 'MapCite Excel Add-in'
 - Leave the URL section blank
 - Select 'Basic' from the 'Key Type' drop down list
 - Select 'Not For Profit' from the 'Application Type' drop down list
 - Fill in the security characters
 - Click the 'Submit' button
- After a few seconds the page should refresh and your new Bing Maps key will be in the table below a new 'Create Key' form.
- Click the 'MapCite Settings' button on the Excel Add-in ribbon
- Copy and paste your new license key into the MapCite form and click 'Set Bing Maps Key'